



## LEAD PROJECT DESIGNER CERTIFICATION RENEWAL APPLICATION

DO NOT WRITE IN THIS BOX - FOR HEALTH DEPARTMENT USE ONLY

Date Rec'd: \_\_\_ / \_\_\_ / \_\_\_ Amount \$ \_\_\_\_\_ Budget #7C790-085 Remittance # \_\_\_\_\_

A person must be certified by the department as a Lead Project Designer to engage in such activity in accordance with 25 TAC §295.209. A fee of **\$300.00** must accompany this application unless fee-exempt. Send a cashier's check or money order payable to "Texas Department of Health - 7C790-085." **DO NOT SEND PERSONAL CHECKS, COMPANY CHECKS, OR CASH.** Certification fees are nonrefundable except as prescribed in §295.205(f)(2) and are due annually to continue certification for up to three years. Please allow up to three weeks for processing your application. Practicing with a lapsed certificate is prohibited regardless of when the renewal application is submitted. **In accordance with 25 TAC 295.205(i), certifications which have lapsed for a period exceeding 180 days beyond the three-year expiration date cannot otherwise be renewed, and an application for a new certification subject to current qualifications will be required.** Complete all blocks below (print or type only) and supply all the required documentation listed on this form.

☐ **FEE EXEMPT** - Check this box if you are submitting this application as a federal, state, or local government employee in order to obtain certification for the execution of official government duties only, as per §295.216(b) of the TELRR. Your name and certification status will not appear on the general distribution lists for advertising purposes.

ALL CORRESPONDENCE IS MAILED TO THE RESIDENTIAL ADDRESS UNLESS OTHERWISE INDICATED OR THE CERTIFICATION IS FEE-EXEMPT. CHECK THE BOX BESIDE THE BUSINESS ADDRESS IF YOU CHOOSE TO HAVE CORRESPONDENCE MAILED TO THIS ADDRESS.

Mr.

Ms.

Applicant Name (Last, First, MI)

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Certification Number

( )

Telephone Number

Residence Address

City

County

State

Zip

Business Name or Organization Affiliation (if any)\*

( )

Telephone Number

☐

Business or Organization Affiliation Address

City

County

State

Zip

\*All businesses engaged in or offering to perform lead-based paint activities in target housing and child-occupied facilities must be certified as a Lead Firm by the department in accordance with 25 TAC §295.211 and are not exempt from certification fees.

A copy of the verifiable documentation listed below **MUST BE SUBMITTED** to the department in accordance with §295.205(h)(6) of the Texas Environmental Lead Reduction Rules. Please place a check (T) in the designated box below which corresponds to the documentation you are submitting with this application:

☐

1. A Lead Abatement Supervisor Refresher **and** a Lead Abatement Project Designer Refresher course completion certificate from a department-accredited training provider completed no sooner than 180 days prior to the project designer's certification expiration date[§295.209(d)];

### APPLICANT VERIFICATION OF INFORMATION

I certify that I have read the Texas Environmental Lead Reduction Rules 25 TAC §§295.201-220. I declare that I have examined this application and accompanying documents and to the best of my knowledge and belief, all information provided is complete, true, and correct, and will forward any changes to data in this application to the Texas Department of Health within 30 days of that change. I acknowledge that any falsification or misrepresentation in attempting to obtain department certification may result in the denial of my application or decertification.

Signature of Applicant

Date

**IMPORTANT**

**APPLICATIONS WILL NOT BE CONSIDERED COMPLETE IF NOT SIGNED BY THE APPLICANT AND ALL  
REQUIRED DOCUMENTATION AND APPROPRIATE FEE SUBMITTED.**

NOTE:

- , Mail the application, check and documentation to: Environmental Lead Branch, Certification Section, Toxic Substances Control Division, Texas Department of Health, P.O. Box 149200, Austin, Texas 78714-9200.
- , If your application is complete, allow a minimum of three weeks for processing your application.
- , In cases of a deficient application, the applicant will be notified in writing within 60 days from the date the department receives the application indicating what additional information and/or documentation is required. From the date of this Deficiency Notification, the applicant shall have 90 days to provide the correct information and/or documentation requested, otherwise the application will be denied in accordance with section 295.205(c)(4) of the Texas Environmental Lead Reduction Rules.